



श्री चित्रा तिरुनाल आयुर्विज्ञान और प्रौद्योगिकी संस्थान, त्रिवेन्द्रम
SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES AND TECHNOLOGY, TRIVANDRUM

THIRUVANANTHAPURAM - 695 011, KERALA, INDIA

(एक राष्ट्रीय महत्त्व का संस्थान, विज्ञान और प्रौद्योगिकी विभाग, भारत सरकार)

(An Institution of National Importance, Department of Science and Technology, Government of India)

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Advt. No. R&P Cell/28/5355/SCTIMST/2026

Dated: 24.06.2026

SELECTION TO THE POST OF
ADMINISTRATIVE DATA OFFICER - (TEMPORARY)

For DHR Funded Project entitled "Regional Resource Centre for Health Technology Assessment". (P-5355)

Qualification & Experience : Graduate in Computer Science/ Public Health/ Statistics/ Demography/
(Essential) Geography/ Geology/ Pharmacy with 3 years of experience under the Government Department/Statutory or Autonomous Bodies/Universities/Public Sector Undertakings and having computer programming skills like R, Python, C++, Java etc. and knowledge of MS Office, MS Word, MS Power Point and MS Excel.

OR

Post Graduates in Computer Science/ Public Health/ Statistics/ Demography/ Geography/ Geology/ Pharmacy having computer programming skills like R, Python, C++, Java etc. and knowledge of MS Office, MS Word, MS Power Point and MS Excel.

Qualification & Experience : Experience in Health Technology Assessment.
(Desirable)

Job description : Data analysis and organizing meetings/ seminars/ workshops for the Resource Centre. Coordinate with HTAIn, other resource centers, and State Health Services. Assisting the Institute's Accounts Department in the maintenance of account-related activities. This will be a good experience for those looking to undertake a PhD in data science or HTA.

Monthly emoluments : ₹ 40000/- (Consolidated)

Age limit as on 01.07.2026 : 50 Years

Number of vacancies : Existing – 1 (OBC Backlog-1) (In absence of eligible OBC candidates, ST will be considered, further in absence of eligible ST candidates, UR will be considered).

Nature / Tenure of appointment : Temporary (Purely on contract), for a period till 09.03.2027 or till completion of the project, whichever is earlier.

Date & Time of interview : 08.07.2026, 11:30 AM

Time of Reporting : 10:00 AM

Mode of Selection : Walk-in-interview

Venue : AMCHSS Building, Sree Chitra Tirunal Institute for Medical Sciences and Technology (SCTIMST) at Medical College Campus, Thiruvananthapuram.

Non Creamy Layer Certificate (for OBC) and Caste Certificate (for ST) should be valid and in the prescribed format applicable for employment in Central Govt. Institutions, issued by a Revenue Officer not below the rank of a Tahsildhar. Candidate without valid document will not be considered under reserved post.

Those who fulfil the above requirements may report for Interview, as per the above schedule at the Ground floor of AMCHSS building, along with Bio-data, original certificates and copies of certificates to prove age, qualification and experience at the time of interview.

Note: Depending on the number of candidates, a written test of qualifying nature will be conducted for initial screening and only qualified candidates will be called for interview. Marks obtained in the written test, if conducted, will not be counted for final ranking.

Sd/-
DIRECTOR


25/6/26
Administrative Officer

To Notice Board (BMT Wing / Hospital Wing / AMCHSS), Website