



**SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES & TECHNOLOGY  
THIRUVANANTHAPURAM—695 011, INDIA.**

(An Institute of National Importance under Govt.of India)

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No. Store/Upholstery/2016-17

16/07/2016

**Quotation Notice**

Sealed quotations are invited for the upholstery work/curtain work in the Hospital Wing on contract basis for a period of two years.

The documents can be downloaded from our website [www.sctimst.ac.in](http://www.sctimst.ac.in) under News & Resource – Tenders in the following dates.

Document details	Starting Date & Time	Closing Date & Time
Downloading of quotation	16/07/2016 11:00 AM	03/08/2016 04:30 PM
Quotation Submission date	16/07/2016 11:00 AM	03/08/2016 04:30 PM
Opening of quotation	04/08/2016 10:00 AM	
Earnest Money Deposit	Rs.2,000/- (Rupees Two Thousand only)	

EMD is to be remitted by way of Demand Draft in favour of the Director, SCTIMST payable at Thiruvananthapuram. Quotations are to be addressed to the Director, SCTIMST, Medical College. P.O. Tvm- 695011

**Terms and Conditions**

The envelope containing the quotation should be superscribed as HS-I/Upholstery/SCTIMST/2016 “Tender for upholstery work” and the address of the contractor should also be written on the envelope.

The Quotation should contain

1. Filled annexure 1
2. DD of Rs.2,000 (EMD)
3. Copy of ID Proof and address proof
4. Samples of item quoted.

1. Quotations are to be submitted in the prescribed proforma only (Annexure 1) specifying contractor's details, the list of the material and labour charge.
2. Copy of ID proof and address proof are to be enclosed with the quotation (eg. Driving license/ Aadhar Registration card/Election Card etc.)
3. The successful bidder has to remit security deposit of Rs. 5,000/- by DD in favour of the Director, SCTIMST, Tvm. This deposit is refundable at the end of the contract period. The amount deposited towards EMD could be adjusted against security deposit.
4. The rate quoted and accepted will be binding on the bidder for full contract period of 2 years from the date of signing the agreement and will be further extended on mutual agreement.
5. The bidder submitting the quotation would be deemed to have considered and accepted all the terms and conditions.
6. The contractor is bound to complete the assigned work as per the requirement of the Institute.
7. Penalties are recoverable from any amount payable to the contractor.
8. Late tenders will be rejected. The Director of the Institute reserves the right to accept or reject all or any tender at sole discretion without assigning any reason.
9. If the quote is not according to the above terms and conditions, the same will be summarily rejected.
10. All disputes arising out of this contract, the legal jurisdiction will be Trivandrum , Kerala State, India.

Sd/-  
Director

Annexure 1

Quotation for upholstery work/curtain work in SCTIMST

**I.Details of the contractor**

- a) Name of the contractor
- b) Address of the contractor
- c) Mobile No.
- d) Land No.(if any)
- e) Email (if any)
- f) EMD amount = Rs. 2000/-  
EMD DD No. : ..... Date: .....
- g) Whether copy of ID and address proof attached: Yes/ No
- h) No. of years of experience in the field, details if any

**II. Cost of Materials**

Sl.No	Description of materials	Rate/meter	Whether sample attached	Remarks
1	Rexin (Good quality)			
2	Kora Cloth (good quality)			
3	Sofa cum Bed repairing			
4	Trolley repairing &Seat covering			
5	Upholstery work in chair			
6	Arm chair repairing			
7	Chest Support Pillow (12x12x8)			
8	Setty Cushions, Kora and cloth covering with zib			
9	New mattress with rexin covering (72 x36x 4) inch			
10	Pillow			
11	Baby bolster (12 x 6 inch)			
12	Blinds curtain			
13	Any other related work			

### III.Labour charge

Sl.No	Type of labour	Rate	Remarks if any
1	Stitching Charge for Mattress with Rexin Length = 190cm Width = 95 cm		
2	Stitching Charge for Pillow with Rexin Length = 70 cm Width = 30 cm		
3	Stitching charge for mattress with kora cloth		
4	Stitching charge for pillow with kora cloth		
5	Curtain Work feet		
6.	Any other related work		

Date.

Signature of the Contractor