



SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES & TECHNOLOGY

(An Institute of National Importance under Govt. of India)

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Personnel & Administration - Transfer & Posting of staff

PERSONNEL & ADMINISTRATIVE DIVISION

No : P & A.III/39/T & P/SCTIMST/2023

Date - 03/11/2023

Read : Order No P&AII/76/Exe. Asst/SCTIMST/2023(1) & P&AII/340/Asst.Officer/SCTIMST/2023(1) dtd. 01.07.2023

Note from P&A Division dtd. 04.7.2023 and approval of Competent Authority dtd. 07.07.2023

ORDER

The competent authority has ordered the transfer & posting of staff as noted below:

Sl	Emp. Code	Name & Designation	Transferred from	Posted to	W.E.F
1	1754	SREENATH K.K. ASST. PURCHASE & STORES OFFICER - A	PURCHASE-HOSPITAL WING	FINANCE AND ACCOUNTS DIVISION	15/11/2023
2	2114	KIRAN K.V. ASST. ACCOUNTS OFFICER - B	FINANCE AND ACCOUNTS DIVISION	PURCHASE-HOSPITAL WING	15/11/2023
3	2272	LAKSHMI RAJACLOS EXECUTIVE ASSISTANT - A	MAIN STORE (HOSPITAL)	PURCHASE-HOSPITAL WING	15/11/2023

Remark :-1. A General Apprentice will be posted in Main Store, Hospital Wing in lieu of Ms. Lakshmi Rajaclosy.
2. Transferred employees should submit handing over/taking over report to the P&A Division through HOD for documentation.

To
Individual(s) Concerned
Notice Board (Hospital / BMT)

ADMINISTRATIVE OFFICER GR.I C(10)
3-11-23

Copy to

1. Head, BMT wing
2. Medical Superintendent
3. Associate Medical Superintendent
4. Nursing Superintendent
5. FA
6. Administrative Officer
7. P.File
8. Security & Safety Officer
9. Senior Nursing Officer (Ward/Théatre)
10. HOD's concerned